

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 16 March 2021

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
  
- Leader – Councillor Hammond
- Deputy Leader and Cabinet Member for Customer and Organisation – Councillor Rayment
- Cabinet Member for Children and Learning - Councillor Dr Paffey
- Cabinet Member for Culture and Homes – Councillor Kaur
- Cabinet Member for Finance & Income Generation – Councillor Barnes-Andrews
- Cabinet Member for Health and Adults – Councillor Fielker;
- Cabinet Member for Green City and Place – Councillor Leggett
- Cabinet Member for Stronger Communities – Councillor Shields
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Minerals and Waste Plan: Inception and Timetable	16 March 2021	Green City and Place
Southampton Economic and Green Growth Strategy 2021-2030	16 March 2021	Green City and Place
Budget Matters	19 January 2021	Finance and Income Generation
Financial monitoring for the period to the end of December 2020	23 February 2021	Finance and Income Generation
2021/22 Budget and Medium Term Financial Strategy	24 February 2021	Finance and Income Generation
	23 February 2021	
Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2022-23	9 February 2021	Children and Learning
Better Care Fund End of Year Report and Forward plan for 2021/2022	15 April 2021	Joint Commissioning Board
Sustaining a Single Point of Access (SPOA) for Hospital Discharge Business Case - Withdrawn	18 February 2021	Joint Commissioning Board
The Disabled Facilities Grant Review and Recommendations	15 April 2021	Joint Commissioning Board
Council Tax Reduction Scheme 2021/22	21 January 2021	Officer Key Decision

**LEADER**

**NO ITEMS ON THIS OCCASSION**

**HEALTH AND ADULTS PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

**CUSTOMER AND ORGANISATION**

# PORTFOLIO

**NO ITEMS ON THIS OCCASION**

## **GREEN CITY AND PLACE PORTFOLIO**

Title

**Minerals and Waste Plan: Inception and Timetable**

Details

To seek approval to commence a review of the Minerals and Waste Plan and the timetable for that review. Once adopted the Plan will form part of the development plan for the city (alongside the Southampton City Vision Local Plan) against which planning applications are determined. The current

Minerals and Waste Plan was adopted in 2013 and needs to be reviewed. This will be undertaken in partnership with Hampshire County Council, Portsmouth City Council, the New Forest National Park Authority and the South Downs National Park Authority

Decision Maker	Cabinet
Decision Expected	16 March 2021
Date Added to the Plan	3 February 2021
Main Consultees	Council's Democratic, Legal, Finance and Property Services
Consultation Method	The decision is to start a review of the plan, the timetable for which is 2021 to adoption in Autumn 2023. Public consultation on a draft plan is anticipated to start in October 2021.
Head of Service	Executive Director of Place
Author	Graham Tuck  graham.tuck@southampton.gov.uk Tel: 023 8083 4602
Background Material Available	Minerals and Waste Plan: Inception and Timetable
Public Comments may be sent to	Graham Tuck
Slippage/Variations/Reason for Withdrawal	
Updates	
Title	Southampton Economic and Green Growth Strategy 2021-2030
Details	To consider the report of the Cabinet Member for Cabinet Member for Green City and Place seeking approval of the Southampton Economic and Green Growth Strategy 2021-2030

Decision Maker	Cabinet
Decision Expected	16 March 2021
Date Added to the Plan	3 February 2021
Main Consultees	Members of the public, businesses, residents and visitors.  Southampton City Council Economic Growth Team Stronger Communities Team Communication Team Go! Southampton Southampton Business Taskforce Southampton Chamber of Commerce Southampton Connect
Consultation Method	Online consultation 08/12/2020 - 26/01/2021
Head of Service	Executive Director of Place
Author	Paul Barton  Paul.Barton@southampton.gov.uk
Background Material Available	Southampton Economic and Green Growth Strategy 2021-2030
Public Comments may be sent to	strategy.unit@southampton.gov.uk  Policy & Strategy Team Southampton City Council One Guildhall Square Southampton SO14 7FP
Slippage/Variations/Reason for Withdrawal	
Updates	

# **STRONGER COMMUNITIES PORTFOLIO**

**NO ITEMS ON THIS OCCASSION**

# **FINANCE & INCOME GENERATION PORTFOLIO**

Details To consider any key financial decisions of a capital or revenue nature.

Decision Maker Cabinet

Decision Expected 19 January 2021

Date Added to the Plan 4 November 2020

Main Consultees

Consultation Method

Head of Service Executive Director Finance and Commercialism

Author Steve Harrison

[steve.harrison@southampton.gov.uk](mailto:steve.harrison@southampton.gov.uk)

Background Material Available Budget Matters

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title Financial monitoring for the period to the end of December 2020

Details This report is a combined financial monitoring report for revenue and capital and updates the latest position for 2020/21.

Decision Maker Cabinet

Decision Expected 23 February 2021

Date Added to the Plan 17 December 2020

Main Consultees

Consultation Method

Head of Service Executive Director Finance and Commercialism

Author Steve Harrison  
steve.harrison@southampton.gov.uk

Background Material Available Financial monitoring for the period to the end of December 2020

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title 2021/22 Budget and Medium Term Financial Strategy

Details Report of the Cabinet Member for Finance and Income Generation detailing the Revenue Budget 2021/22, Medium Term Financial Forecast 2021/22 to 2024/25 and Capital Programme 2020/21 to 2025/26.

Decision Maker Cabinet  
Council

Decision Expected 23 February 2021  
24 February 2021

Date Added to the Plan 17 December 2020

Main Consultees

Consultation Method

Head of Service Executive Director Finance and Commercialism

Author

Steve Harrison

steve.harrison@southampton.gov.uk

Background Material Available

2021/22 Budget and Medium Term Financial  
Strategy

Public Comments may be sent  
to

Slippage/Variations/Reason  
for Withdrawal

Updates

# **CULTURE AND HOMES PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# CHILDREN AND LEARNING PORTFOLIO

Title	Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2022-23
Details	To consider the report of the Cabinet Member for Children and Learning outlining Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2022-23.
Decision Maker	Cabinet
Decision Expected	9 February 2021
Date Added to the Plan	4 December 2020
Main Consultees	Parents and carers, school staff and governing bodies, neighbouring Local Authorities, interested members of the public in the local community.
Consultation Method	As outlined in the Admissions Code 2014, this includes a public notice on the Council website and email to relevant bodies such as local schools and neighbouring Local Authorities.
Head of Service	Director of Children & Families
Author	Zoe Snow  zoe.snow@southampton.gov.uk Tel: +44 23 8083 2713

Background Material Available Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2022-23

Public Comments may be sent to Zoe Snow - zoe.snow@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

## JOINT COMMISSIONING BOARD

Title Better Care Fund End of Year Report and Forward plan for 2021/2022

Details An end of year report which will detail progress of the Better Care Fund (BCF) and the Improved Better Care Fund (IBCF) in a year when circumstances led to there being no formal plan written. Progress is therefore reported on the expectations laid out in the previous year and new requirements in response to the COVID pandemic. The forward plan for BCF and IBCF is described within the report, recognising that the expectations set for 2021/2022 are subject to variation in response to a number of factors, including: COVID impact; CCG mergers; and Integrated Care System Plans.

Decision Maker Joint Commissioning Board

Decision Expected 15 April 2021

Date Added to the Plan 17 December 2020

Main Consultees

Consultation Method

Head of Service Director of Quality & Integration

Author Moraig Forrest-Charde

moraig.forrest-charde@nhs.net

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

The BCF end of year report and priorities for 2021/2022 is guided by the national BCF team, the guidance for the end of year report was published within the last week therefore generating some delay in the completion of this work. At this point in time the guidance on priority identification has not been published by the national BCF team, this along with the Covid related time constraints of relevant parties has necessitated a delay.

Decision due date for Joint Commissioning Board changed to 15/04/2021.

Item withdrawn from the plan for the February date due to pressures and re-instated to the Plan for a decision at the April meeting.

Updates

Title Sustaining a Single Point of Access (SPOA) for Hospital Discharge Business Case - Withdrawn

Details In response to the COVID 19 pandemic central government changed hospital discharge procedures and timescales included implementation of a Discharge to Assess approach for all patients leaving hospital which means that once they are

“medically optimised” there is an expectation that they are discharged on the same day with any further assessment of need taking place in the community. The only way that this change in demand could be met was by setting up a community based interagency hub with a single point of access that could both safely discharge the patient and rapidly mobilise to assess and respond to ongoing need. This approach has largely been seen as positive both locally and nationally and as such is expected to continue beyond the COVID-19 crisis and become business as usual. This change in service delivery is currently funded through COVID-19 monies however there is likely to be a requirement to operationally continue and therefore this business case will describe the case for change, include an options appraisal and associated costs and will be requesting that the Joint Commissioning Board considers the next steps

Decision Maker	Joint Commissioning Board
Decision Expected	18 February 2021
Date Added to the Plan	17 December 2020
Main Consultees	
Consultation Method	
Head of Service	Director of Quality & Integration
Author	Jamie Schofield Service Manager, Children's Disabilities Jamie.Schofield1@NHS.NET
Background Material Available	
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	The SPOA Business Case is not ready as this has been reliant on operational staff having the capacity to support with the provision of data and information which, due to the current crisis has been difficult.

Funding has been secured to deliver the current service on an interim basis, which had been an urgent driver however this is consequently now less urgent and can wait until the current crisis has eased.

## Updates

Title The Disabled Facilities Grant Review and Recommendations

Details A review of the Disabled facilities Grant (DFG) usage and the inter relationship with other services has been undertaken by Foundations, (specialist DFG Consultants) which has resulted in a number of recommendations to improve service delivery quality, streamline processes, introduce recognised national good practice. We have a substantial underspend in the grant, received negative national feedback in relation to the operational model and also our inability to fully take advantage of increased flexibility in relation to how the fund can be utilised. The report will make key recommendations and advise on next steps to realise change.

Decision Maker Joint Commissioning Board

Decision Expected 15 April 2021

Date Added to the Plan 17 December 2020

Main Consultees

Consultation Method

Head of Service Director of Quality & Integration

Author Jamie Schofield  
Service Manager, Children's Disabilities  
Jamie.Schofield1@NHS.NET

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

The DFG Review document is complete however accepted the activity that will fall out of the review will require Senior Discussion and relatively substantial planning (including securing knowledge specific Project Support/Consultation) all of which is not likely to occur during the current crisis. It is therefore more appropriate for the review to be considered at a point when we can act upon the recommendations making it a piece of work that we can put on hold until the current crisis has eased. Some of the recommended activity can be achieved within standard operational processes and are already underway although this is still reliant on operational capacity.

Decision due date for Joint Commissioning Board changed to 15/04/2021. Item withdrawn from the plan for the February date due to pressures and re-instated to the Plan for a decision at the April meeting.

Updates

## OFFICER DECISIONS

Title

Council Tax Reduction Scheme 2021/22

Details

Report of the Service Lead, Finance and Commercialisation seeking approval for the Council Tax Reduction Scheme 2021/22.

Decision Maker	Officer Decision Making
Decision Expected	21 January 2021
Date Added to the Plan	4 December 2020
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Finance & Commercialisation
Author	Andrew Armour  andrew.armour@southampton.gov.uk Tel: 023 8083 2815
Background Material Available	Council Tax Reduction Scheme 2021/22
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	





